Thank you for your application to enrol at St Pauls Catholic College. You are choosing a partnership in Catholic education for your child with St Pauls Catholic College. It involves a commitment to work with the school and support the philosophy, values and aims of Catholic education.

Specifically, joining this community means that parents/carers and students are committed to:

- the development of quality relationships with all members of the school community;
- the Catholic identity and evangelising mission of the school within the Church;
- supporting the school in upholding school rules and policies;
- involvement by parents and caregivers, where possible, in the life of the school and in fundraising.

What to bring

When you come to the school to enrol please bring these documents with you:

- Proof of student’s residential address (e.g. original copies of council rates notice, residential lease, electricity accounts, statutory declaration)
- Birth certificate or identity documents
- Copies of any family law or other relevant court orders (if applicable)

If your child is a permanent resident but not a citizen, you will need to provide:

- Passport or travel documents
- Current visa and previous visas (if applicable).

If your child is a temporary visa holder you will also need to provide:

- Authority to Enrol issued by the Temporary Visa Holders Program Unit. This is required for visitor and temporary visa holders (other than sub class 571P referred to below)
- Authority to Enrol or evidence of permission to transfer issued by the International Student Centre (if holding an international full fee student visa, sub class 571P)
- Evidence of the visa the student has applied for (if the student holds a bridging visa).

A Checklist summarising the documents required for enrolment is provided.

Your privacy protected

The information you provide will be used to process your child’s application for enrolment, which may include a risk assessment.

Please refer to the Standard Collection Notice attached to this Enrolment Application and Agreement. The Standard Collection Notice forms part of this Agreement.

The health-related information collected is subject to the Health Records and Information Privacy Act 2002. It is being collected for the primary purpose of ensuring the health and safety of all students, staff and visitors to the school. It may be used and disclosed to medical practitioners, health workers, other government departments and/or schools for this primary purpose, or for other, related purposes.
Photographs and Multimedia at school

Taking photographs and other multimedia images of students can constitute a collection of their personal information. Occasionally images are taken of individual students and classes of students at school. If you do not wish your child to be included in the use of these images under any circumstances, please make sure you have specified this in the Student Information Section of this form.

Do parents have to answer the questions?

We are required by law to ensure the health and safety of students, staff and visitors on our school. It is therefore necessary for you to answer all questions on this form except those about your occupation and education.

The information you provide will assist the school to communicate with you and to care for your child while at school. If you choose to submit an incomplete form, processing your application may be delayed and the quality of our service to you may be affected.

Giving false or misleading information is a serious offence. In the event that statements made in this application later prove to be false or misleading, any decision made as a result of this application may be reversed.

School attendance, programs and policies

The rights and responsibilities of all members of the Catholic school community are governed by a range of Diocesan and school policies. You may access our policies at www.parra.catholic.edu.au. Alternatively please ask our office staff for assistance.

The School will communicate important information concerning all children attending St Pauls Catholic College via a newsletter which will be made available to you.

St Pauls Catholic College offers comprehensive educational programs for your child. Such programs may be varied from time to time and this may include the discontinuance of teaching subjects and other programs or replacement with other subjects or programs.

School activities include excursions and camps. Your child will be excused from taking part in these when you give written notification of intended absence and provide reasons for your child’s inability to take part in the activity. The School Principal may wish to discuss such intended absence if impacts upon the educational interest of the child.

School attendance is obligatory for all children between the ages of 6 and 15. If your child is absent short periods due to medical reasons and you know of the intended absence in advance please advise the school the dates of the intended absence and provide reasons. Otherwise the school requires a written explanation from the parent/carer for every absence on the next day following the child’s absence.

If you wish to apply for extended absence of your child from school please do so well in advance of the anticipated date(s) of the absence. To comply with regulations governing school attendance such requests may sometimes be refused.

The School does not undertake insurance of students’ personal belongings. We recommend that you obtain suitable insurance for your child’s belongings throughout the year.

Secure Internet Access and Email

Students are provided with an Internet and email account to enable learning opportunities in a protected and secure environment. Students must abide by the school’s policy when using the school’s Internet and email services.
Questions

If you need an explanation of any of the questions or help in completing this application, please ask for assistance from school staff. You are welcome to provide further information on an attached sheet.

The school will notify you of the results of your application. The information you have provided will be used by the school to enrol your child, if your application is accepted.

<table>
<thead>
<tr>
<th>Document Name</th>
<th>Enrolment Application</th>
<th>Enrolment Interview</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passport size photograph of student</td>
<td>Original</td>
<td></td>
</tr>
<tr>
<td>Birth Certificate</td>
<td>Copy</td>
<td>Original</td>
</tr>
<tr>
<td>Latest school report from previous school</td>
<td>Copy</td>
<td></td>
</tr>
<tr>
<td>Naplan results from Year 5</td>
<td>Copy</td>
<td></td>
</tr>
<tr>
<td>Parish Signatures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Passport and Visa (if student is not Australian)</td>
<td>Copy</td>
<td>Original</td>
</tr>
<tr>
<td>Citizenship/Residency/Visa (country of birth other than Australia)</td>
<td>Copy</td>
<td>Original</td>
</tr>
<tr>
<td>Family Court Orders / Parenting Plans / AVOs relevant to student</td>
<td>Copy</td>
<td></td>
</tr>
<tr>
<td>Immunisation Certificates</td>
<td></td>
<td>Original</td>
</tr>
<tr>
<td>Sacrament certificates (Baptism/ Reconciliation/ Eucharist/ Confirmation as applicable)</td>
<td></td>
<td>Original</td>
</tr>
<tr>
<td>Special needs and assessments reports for speech, hearing, cognitive, occupational therapy or others.</td>
<td></td>
<td>Copy</td>
</tr>
</tbody>
</table>
ST PAULS CATHOLIC COLLEGE

St Pauls Catholic College serves to educate young men so they may live their lives with integrity and faith while making the most of their individual gifts. We encourage our young men to be hard-working, courteous and to respect the rights of others.

We call on the teachings of St Paul, our patron and namesake, who challenged the early Christians to draw together different cultures, gifts and backgrounds into the one community. Hence our motto ‘Many Gifts – One Community’ signifies our commitment to developing in young men the strength and resolve to be humble, gentle, patient and tolerant while growing in faith, courage and hope.

Our Mission
St Pauls Catholic College has as its foundation the Gospel of Jesus Christ as expressed in the beliefs and traditions of the Catholic Church. We will strive to be a community that is faithful to the Gospel Values in word and action. Our community will continue to be built on the promotion of mutual respect. We will work to make our college one that encourages growth and achievement. A place where students are assisted to think for themselves, to be confident, happy and to cultivate a balanced attitude to life. We have as a vision a College in which individual gifts are nurtured, to promote and strengthen community. A place where all are welcome.

Community Involvement
We welcome parents and community members to be involved in the College. Your views as parents and members of the College community are important to us, as we strongly believe that the growth of our school relies on collaboration with students, parents and parish communities.

Our strong Parents & Friends Association provides a forum for communication. As well, the College produces regular newsletters to ensure you are kept in touch with what’s happening.

Comprehensive reports on student progress are prepared twice a year and Parent-Teacher Interview Nights are held early in second semester. Community members are invited to contact the College at any time to discuss individual concerns.

Building Program
Over the last decade St Pauls embarked on a massive building program to provide modern teaching facilities across the curriculum. Particular emphasis was given to art, science and technology, as well as landscaping the college grounds to provide attractive and environmentally friendly surroundings for outdoor activities.

We provide a very fine educational establishment for all our boys – modern and relevant to their learning needs.

In 2012 St Pauls commenced a $2.3 million dollar building program that will see a new TAS area and eight new teaching spaces. This will be completed by the end of Term 2, 2013.

Pastoral Care
The Pastoral Care Committee is charged with the responsibility of fostering the personal and spiritual development of students and staff.

It comprises the Religious Education Coordinator, Year Coordinators, a Student Support Officer, a Parent Liaison Officer and the Assistant Principal. Central to effective growth is the development of the capacity for self-discipline. All boys are encouraged and directed toward achieving knowledge and discipline that is self-directed.

Educational Environment
St Pauls creates a supportive and responsive environment for the education of young men. Our focus is on encouraging teamwork, participation and good sportsmanship.
We see the growth of manliness as vital to the development of our students. We do this in a secure and caring environment that provides our students with a sense of enjoyment and achievement in their preparation for the future.

Students at all times are encouraged to do their best and to see this as the one true standard. We celebrate the achievements of all students when we acknowledge that performance reflects on ability. St Pauls’ students persistently perform well in State-wide competitions and examinations.

Features include:

- Personalised tuition.
- Focus on individual needs.
- Pastoral care.
- Small class sizes.
- Learning for the future.
- Expert staff.
- Comprehensive range of Subjects.
- Literacy and numeracy across the curriculum.
- Links with primary schools to ensure a smooth transition to high school.
- Comprehensive orientation programs for Year 7.
- Specialist programs to support students with special needs.

Curriculum

We also encourage our young men to undertake study programs that complement their interests and abilities.

Sport
St Pauls offers an extensive range of electives including swimming, golf, athletics, touch football, Rugby League, Aussie Rules, squash, tenpin bowling, soccer, cricket, ice-skating, volleyball and basketball. The emphasis is on participation and teamwork where the boys are supported to value performance and participation above winning.

MCS Sport
St Pauls participates in the following MCS Inter-Schools sporting events (among others): Swimming, Golf, Athletics, Touch Football, Rugby League, Soccer, Cricket, Basketball, Rugby Union and Australian Football.

Vocational
We encourage our young men to pursue their vocational interests and we have built into the curriculum successful programs in Building and Construction, Retail, Hospitality, Entertainment and other VET Courses.

Many of our students involved in these VET programs have graduated into workplace apprenticeships as well as traineeships, study at TAFE and University.

Social Activities
We know that the education of the individual goes well beyond the classroom. A good range of opportunities is provided to participate in social activities involving other Catholic schools in the Diocese.

School Focus
St Pauls will focus on development in the following areas over the next three years.

- Formation of religious knowledge and practice
- Literacy.
- Boys Education – teaching and learning.
- Information Technology across the curriculum.
- Quality Collaborative Teaching and Learning.
Enrolment Application and Agreement
St Pauls Catholic College

Please indicate in a few words why you are seeking enrolment for your child at this Catholic School:

………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………
………………………………………………………………………………………………………………………

STUDENT INFORMATION (please provide a passport size photograph of the student with this application)

The Year that enrolment is to commence 20…... and the Year of entry for which enrolment is sought, please indicate below:

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
</tr>
</tbody>
</table>

Family Name ____________________________ Is Student Aboriginal? Yes / No

Given Names ____________________________ Is Student Torres Strait Islander? Yes / No

Date of Birth ______________ Country of Birth ______________ Sex Male / Female

(a copy of the birth certificate is required with application and original is required to be sighted at time of interview).

Year of entry to Australian school ______________ Last school attended ______________

Nationality ____________________________ Date of arrival in Australia ______________

Nationality/Residential Status - please indicate below: (original documents to be sighted and copies to be retained by school)

☐ Australian Citizen (Naturalisation Certificate or Australian Passport if Country of Birth is not Australia)

☐ Permanent Resident (Passport if Country of Birth is not Australia)

☐ Temporary Resident (Passport and Visa)

☐ Foreign National without residential status (Passport and Visa)

☐ Other/Visitor/Student/Passport/Other (Passport and Visa)

Religion: ______________

Multimedia and Photograph Permission

The College takes many photographs and other multimedia images of students throughout the year. These may be used in College and diocesan publications, newsletters, media releases, College and Catholic Education Office websites and worldwide web. If for any reason parents do not want an image of their child included, please indicate below.

☐ I do not give permission for my son to be used for any of the above
## FAMILY DETAILS

Student Residential Address: _______________________________________________________________

Home Phone Number: _________________________________________________________________

Mailing Address (if different to above): __________________________________________________

## PARENT/CARER DETAILS

<table>
<thead>
<tr>
<th>FATHER/CARER</th>
<th>MOTHER/CARER</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title</strong> (eg Mr Mrs, Ms, Dr etc)</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Family Name</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Given Names</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Relationship to student</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Work Phone Number</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Mobile Phone Number</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Email address</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Occupation</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Religion</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Country of Birth</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Nationality</td>
<td>_____________________________</td>
</tr>
<tr>
<td>Languages 'most often spoken' at home</td>
<td>1.____________</td>
</tr>
</tbody>
</table>

Would an Interpreter be required? (please circle) Yes / No _____________________________ Yes / No _____________________________

Do you reside with the student? Yes / No _____________________________ Yes / No _____________________________

Are there any Family Court Orders / Parenting Plans / AVOs issued relevant to the child? No □ Yes □ (Please provide copies)

Contact details of any parent/carer not living with the student:

Name: ________________________________________________________________

Residential address: _______________________________________________________

Work Phone number: _______________________________________________________

Mobile Phone number: ____________________________________________________

Email address: ___________________________________________________________

Please advise the School office of any change of address, telephone number or other information about the parent/caregiver or student details as soon as such changes occur.
**STUDENT DETAILS**

This information is required to enable the school to assess and manage any risk of harm to the student, fellow students and its staff. If there are any changes to the above issues during the child's enrolment at the school, these must be promptly notified to the school to enable the school to regularly assess its ability to provide adequate services for these needs. A failure to fully disclose any special needs or disability may impact upon your application. The acceptance of this application may be based in whole or part on the information you have provided to the school. It is also important that you advise the school fully of any change in your child’s needs as promptly as possible as the school must reassess its ability to provide adequate services to your child on a regular basis. A full disclosure of all special needs, disabilities or risks is essential to enable us to properly consult with you and develop strategies to adequately deal with those needs, disabilities or risks.

### Medical History

<table>
<thead>
<tr>
<th>Doctor’s name:</th>
<th>Doctor’s Phone no.:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td></td>
</tr>
<tr>
<td>Medicare No:</td>
<td>Private Health Fund:</td>
</tr>
</tbody>
</table>

**Medical Conditions:**

Please specify any medical conditions the student suffers from, eg asthma, diabetes and/or any prescribed medication taken by the student:

<table>
<thead>
<tr>
<th>Allergies:</th>
<th>Please list any known allergies the student has, eg allergy to nuts, penicillin, bee stings including specific details</th>
</tr>
</thead>
</table>

Has the student been diagnosed as being at risk of anaphylaxis?  
Yes ☐  No ☐

If yes, does the student have an EpiPen?  
Yes ☐  No ☐

### Immunisations

<table>
<thead>
<tr>
<th>Medical Conditions</th>
<th>Please indicate if the student has been immunised against the following (please circle)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hepatitis B</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Diptheria-Tetanus-Whooping Cough</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Haemophilus Influenza type b (Hib)</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Polio</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Pneumococcal disease</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Rotavirus</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Measles-Mumps-Rubella</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Meningococcal C disease</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Chickenpox</td>
<td>Yes / No</td>
</tr>
<tr>
<td>Human Papillomavirus (HPV) (12-18 yrs)</td>
<td>Yes / No</td>
</tr>
</tbody>
</table>

### Emergency Contact

Please nominate a person who may be contacted in the event of an emergency, if parents cannot be contacted. Ideally the contact person should be someone who lives in the neighbourhood of the school. Please tell your nominated person that you have nominated him/her as an emergency contact.

**Emergency Contact 1:** Name: **Mr / Mrs / Ms**

<table>
<thead>
<tr>
<th>Telephone Numbers:</th>
<th>Home/ Work/ Mobile</th>
</tr>
</thead>
</table>

**Relationship to Student:** *(eg: Aunt, Uncle, Friend)*

**Emergency Contact 2:** Name: **Mr / Mrs / Ms**

<table>
<thead>
<tr>
<th>Telephone Numbers:</th>
<th>Home/ Work/ Mobile</th>
</tr>
</thead>
</table>

**Relationship to Student:** *(eg: Aunt, Uncle, Friend)*

“I ___________________________ (name) direct the Principal of St Pauls Catholic College or his delegate, to act on my behalf in providing authorisation for necessary medical emergency treatment to be carried out on my child ___________________________ (full name). This authorisation extends to the administration of an anaesthetic, necessary surgical operation and blood transfusion. All costs incurred will be my responsibility”

Signed: ___________________________ (Mother) ___________________________ (Father) ___________________________ (Guardian)
## Specific Needs

### Does your child have:

- Autism
- An intellectual disability
- Giftedness
- Acquired brain injury
- No additional needs
- Behaviour difficulties
- Language difficulties
- A hearing impairment
- Mental health issues
- ADD / ADHD
- Other (please specify)
- a vision impairment
- Difficulties in the basic areas of learning

### What accommodations and/or learning adjustments, if any, were provided for your child in his/her previous school/preschool?

- alternative teaching and learning strategies
- a reader or scribe
- modifications to equipment, furniture and learning spaces
- braille
- signing
- access to technology
- personal carer support
- other (please specify)

### To your knowledge, is there anything in your child’s history or circumstances (including medical history) which might pose a risk of any type to him or her, other students, or staff at this school?

- Yes (provide details)
- No

### Please provide names and contact numbers of health professionals or other relevant agencies that have knowledge of these issues.

### Does your child have any history of violent behaviour?

- Yes
- No

### Does your child have any history of behavioural problems (including verbal bullying)?

- Yes
- No

### Has your child ever been suspended or expelled from any previous school?

- Yes
- No

#### If yes, was this for

- Actual violence to any person?
- Possession of a weapon or any item used to cause an injury?
- Intimidation, bullying or harassment of students or staff at a school?
- Illegal drugs?
- Other (please specify)

### I/We will provide written consent to the school on request to contact health professionals or other relevant agencies

- Yes
- No

## Student Parish Sacramental details

<table>
<thead>
<tr>
<th>Sacrament</th>
<th>Parish Received</th>
<th>Date Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baptism:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eucharist:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Confirmation:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Has the student received the sacrament of Reconciliation?

- Yes / No

<table>
<thead>
<tr>
<th>Parish Priest:</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>
Student Primary and Secondary School Education (all enrolments)

Please provide details (names and locality) of last three schools attended (where applicable):
_________________________________________________________________________________________________
_________________________________________________________________________________________________
_________________________________________________________________________________________________

Did your child need/receive special help there?  Yes ☐  No ☐
If ‘Yes’, what was provided for your child at his/her previous school:

Alternative teaching and learning strategies  Yes ☐  No ☐
Signing  Yes ☐  No ☐
A reader or scribe  Yes ☐  No ☐
Modifications to equipment, furniture, learning spaces  Yes ☐  No ☐
Braille  Yes ☐  No ☐
Access to technology  Yes ☐  No ☐
Personal Carer Support  Yes ☐  No ☐
Other (please specify)  ____________________________________________________________

Please note below assessments your child has received from speech, hearing, cognitive, occupational therapy or others and please attach copies of reports:
_________________________________________________________________________________________________
_________________________________________________________________________________________________
_________________________________________________________________________________________________

Children in Family at Catholic Schools

Please list below in order of birth all children in the family to attend Catholic Schools in the school year that Enrolment is to commence, including the child for whom this application is being made. This information is required to facilitate sibling discounts in accordance with system policy.

<table>
<thead>
<tr>
<th>Birth Order</th>
<th>Christian Name</th>
<th>Family Name</th>
<th>School Year (eg Y12)</th>
<th>School Attending Name and Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child 2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child 3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child 4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child 5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Child 6</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. The School (the Diocese of Parramatta both independently and through its Schools) collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling for your son/daughter.

2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.

3. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public Health and Child Protection laws.

4. Health information about pupils is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We ask you to provide medical reports about pupils from time to time.

5. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son/daughter.

6. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, the Catholic Education Office, the Catholic Education Commission, your local diocese and the parish, schools within other Dioceses, other Dioceses, medical practitioners, and people providing services to the School, including specialist visiting teachers, coaches, volunteers and counsellors.

7. The School from time to time may also collect and disclose personal and sensitive information about current or prospective students to others if it is required to satisfy the School's legal obligations under Part 5A of the Education Act 1990 (NSW).

8. Personal information collected from pupils is regularly disclosed to their parents or guardians. On occasions personal information disclosed to a School counsellor may be disclosed to others if the School considers it appropriate for the well-being or development of the pupil who is counselled or other pupils at the School.

9. Schools may also disclose personal information under Public Health and Child Protection laws or in circumstances where there is a serious threat to an individual's life, health or safety.

10. On occasions information such as academic and sporting achievements, pupil activities and other news is published in School newsletters, magazines and on websites.

11. Parents may seek access to personal information collected about them and their son/daughter by contacting the School. Pupils may also seek access to personal information about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where pupils have provided information in confidence.

12. The School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

13. We may include your contact details in a class list and School directory.

14. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.

Special note 1: Photos and other multimedia images of children are used for various communication mediums including school and Catholic Education Office websites and worldwide web, school and system publications and newsletters, and enrolment posters. If any parent or guardian does not want their child used in any of the above situations please indicate in the Student Information Section of this form.

Special note 2: Should the Principal have reasonable grounds to believe that a student is in possession of a dangerous, illegal or stolen item then a search of a student’s belongings may take place. This may happen voluntarily, or with the student and other Staff member present.
1. The amount of School Fees in respect of a student is determined on an annual basis by the Diocese and the School and is subject to variation. School Fees comprise Diocesan and School Based Fees and are payable within 28 days of the statement date. The parents (father/ mother/ carer/s) of a student are jointly and severally responsible for payment of fees.

2. The Diocesan Tuition Fee and School Building Levy are annual fees billed in terms 1, 2 and 3. A pro rata fee based on weeks enrolled for the year is made for students entering the School part way during a term. If a student leaves the School during a term, no refund will be made in respect of the remaining portion of that term. Other School Based Fees for items such as camps, excursions, materials or technology may be charged to a student’s account and are payable under the same conditions as Diocesan Fees. A term’s notice in writing must be given to the principal before the removal of a student or a full term’s fees will be payable. The same applies to withdrawal from an extra subject.

3. If difficulties arise in meeting payments within the above time frame then special arrangements are to be made and agreed with the School Principal. In the absence of an agreed payment arrangement the School may charge an appropriate administration fee on overdue fees to defray collection costs incurred by the School.

4. Where school fee accounts are unpaid and no prior arrangement has been made with the School, or arrangements made are subsequently not adhered to, then a Debt Collection Agency may be engaged to follow up any outstanding monies. In such cases all expenses reasonably incurred in pursuing recovery of overdue amounts, including (but not limited to) legal fees, location administrative costs and any fees and commissions payable to debt recovery agents are recoverable from Parents. Any default debts and/or legal judgements may be reported to a credit reporting agency.

5. The School recognises that at times, parents/carers may experience financial hardship and have a genuine inability to pay School Fees. Diocesan policies exist for such circumstances and parents/carers in financial hardship should discuss the situation with the school principal to make alternative arrangements for payment. If you do not make alternative arrangements the school will have no choice but to take steps in accordance with the above debt recovery procedures.

*See Schedule of fees and charges 2014 included in this package (green sheet)*
GENERAL INFORMATION

STUDENT’S Surname: __________________________ CHRISTIAN NAMES: ________________________________________
ADDRESS: ___________________________________ HOMEROOM: ____________________________________
POST CODE: ______ DATE OF BIRTH: _________________
TELEPHONE NUMBER: ____________________________ PARENTS’ INITIAL: Father: ______ Mother: _______
NAME OF PRIVATE HEALTH FUND: _______________ LAST TIME STUDENT TREATED AT HOSPITAL: __________
NAME, ADDRESS & PHONE NO. OF YOUR FAMILY DOCTOR: ______________________________
MEDICARE NUMBER: ____________________________
In case of accident or illness, please endeavour to contact the following persons:
Telephone Numbers:         Father - Home: ________________ Business: _______________________
                         Mother - Home: ________________ Business: _______________________
Emergency Contact - ________________________________________________________________
                                           (Name, address & telephone)

AUTHORITY AND CONSENT

To: St Pauls Catholic College Greystanes (Hereinafter referred to as “the College”)

I, ______________________________ parent/legal guardian (delete as appropriate) of ___________________________________ (hereinafter referred to as ‘my child’) hereby
1. Consent to my child travelling on a school bus or on any form of public or private transport where such transport is deemed by the College to be necessary or desirable.
2. Consent to my child participating in all activities organised or available at the College camps and retreats, work experience programs and all other outings, excursions and functions.
3. (a) Consent to the College by its servants or agents seeking medical or dental advice on behalf of my child as it sees fit in the event of accident or illness and if in the opinion of an attending medical or dental practitioner or medical officer my child requires medical or dental attention or treatment including but not limited to the administration or anaesthetic, blood transfusion or the performance of any surgical operation, to such medical or dental practitioner or medical officer giving such attention or treatment.
   (b) Certify that the consent which I have given in paragraph (a) is valid at all times while my child is in the custody of the College including but not limited to such times as my child is at school, is present at school camps or retreats or is attending or participating in a work experience program, outing, excursion or function.
4. Understand that the football codes stated below are vigorous and/or body contact sports, and I give permission for my son to participate, if he so wishes, in those not crossed out: RUGBY LEAGUE, RUGBY UNION, SOCCER, AUSTRALIAN RULES.
5. (Strike out whichever of the following is inapplicable)
   (a) Certify that my child does not, to my knowledge, suffer from any illness or disability which might interfere with or inhibit any medical or dental attention or treatment.
   (b) Give notice that my child suffers from the following illnesses or disabilities and/or takes medication which might interfere with or inhibit any medical or dental attention or treatment but certify that to my knowledge my child does not suffer from any other illnesses or disabilities or take medication which might interfere with or inhibit any medical or dental attention or treatment:

6. Certify that I understand that the College will take all reasonable care in the event of my child suffering accident or illness but that it will not be responsible for the costs of any medical or dental attention or treatment administered to my child in such event. Nor will it be responsible directly or indirectly for any act or omission of any medical or dental practitioner or medical officer attending or treating my child.

SIGNED: ______________________________  ______________________________  Date: ______________________________
(Father) (Mother)

Please note: It is your personal responsibility to advise the College regarding any alteration to the information supplied.
Enrolment Agreement

I/we have read and agree to the conditions set out in this Application and Agreement.

I/we have read all of the information in the enrolment package including the Standard Collection Notice and the Fees Schedule and understand the policies that we will need to abide by should this enrolment application be successful.

I/we understand that if any misleading information has been provided, or any omission of significant, relevant information made in this application for enrolment, acceptance will not be granted, or if discovered after acceptance the enrolment may be withdrawn.

I/we understand that I must advise the school of changes to the information I have provided in this Application throughout my child’s attendance at the School.

I/we will provide such other information which may be required by the School to meet the educational interests of my child.

I/we consent to the provision of all school services to our child, including the provision of counselling where appropriate.

I/we do not owe any outstanding fees or charges, in relation to my child’s attendance at any other school.

I/we agree to pay all school fees in a timely manner as set out in the Fees Schedule. In the event of difficulty I/we agree to request a special arrangement as outlined in the Fees Schedule.

I/we give permission for photographs/video footage of my/our child to be taken at school and school events. These may be used in school or diocesan newsletters, brochures, advertising, newspapers, websites or publications /video footage.

I/we agree to support and participate in the life of the school/parish at parent/teacher meetings, liturgical celebrations, social and practical activities offered at the school.

<table>
<thead>
<tr>
<th>Signed</th>
<th>Father /Carer</th>
<th>Please Print Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signed</th>
<th>Mother/Carer</th>
<th>Please Print Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Commitment

I wish to enrol at St Pauls Catholic College. I promise to do my best at school, to cooperate with the teachers, follow the rules and participate fully in the Religious life of the College

Signed: _______________________________ (Student) _______________________________ Date

I/we wish to enrol my/our child at St Pauls Catholic College. I/we promise to support the College in its aims and goals. I/we understand the obligations attached to sending my/our child to St Pauls Catholic College and will endeavour to fulfil these obligations to the best of my/our ability.

Signed: _______________________________ Parent _______________________________ Parent Date
BEFORE YOU SUBMIT YOUR APPLICATION PLEASE NOTE BELOW

<table>
<thead>
<tr>
<th>Document Name</th>
<th>Enrolment Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passport size photograph of student</td>
<td>Original</td>
</tr>
<tr>
<td>Birth Certificate</td>
<td>Copy</td>
</tr>
<tr>
<td>Latest school report from previous school</td>
<td>Copy</td>
</tr>
<tr>
<td>Naplan results from Year 5</td>
<td>Copy</td>
</tr>
<tr>
<td>Parish Signatures</td>
<td>Copy</td>
</tr>
<tr>
<td>Passport and Visa (if student is not Australian)</td>
<td>Copy</td>
</tr>
<tr>
<td>Citizenship/Residency/Visa (country of birth other than Australia)</td>
<td>Copy</td>
</tr>
<tr>
<td>Family Court Orders / Parenting Plans / AVOs relevant to student</td>
<td>Copy</td>
</tr>
<tr>
<td>Immunisation Certificates</td>
<td></td>
</tr>
<tr>
<td>Sacrament certificates (Baptism/ Reconciliation/ Eucharist/ Confirmation as applicable)</td>
<td></td>
</tr>
<tr>
<td>Special needs and assessments reports for speech, hearing, cognitive, occupational therapy or others.</td>
<td>Copy</td>
</tr>
</tbody>
</table>

$100 Enrolment Fee is payable when submitting Application; refundable if we are unable to accept your son.
### School Checklist: School Use only

<table>
<thead>
<tr>
<th>Application Approved:</th>
<th>Interview Date</th>
<th>Checklist copies received</th>
<th>Checklist originals sighted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>/Enrolment Application</td>
<td>/Enrolment Interview</td>
</tr>
</tbody>
</table>

**Signed**

- Principal
- Principals Name
- Date

<table>
<thead>
<tr>
<th>Student Family Name</th>
<th>Student First name</th>
<th>Student ID</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Family Code</th>
<th>Date of Enrolment</th>
<th>Academic Year</th>
<th>Roll Class</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>House Group</th>
<th>Parish Sacrament</th>
<th>Children attending other Catholic Schools</th>
<th>Date of Leaving School</th>
<th>Destination School</th>
<th>Parish Priest approval received</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>